

## TO THE DOCTORAL STUDENT

Welcome to Utah State University and to the Interdepartmental Doctoral Program in the College of Education and Human Services(CEHS). We are pleased you have selected our program for your advanced study, and we sincerely hope your experiences with us will be rewarding.

Graduate education is a time for intense intellectual development. Doctoral study, in particular, calls for immersion in learning and research activities. We encourage your enthusiastic involvement in classes and collaborative activities with the faculty. We hope, too, that you will become involved with groups such as the Graduate Student Senate.

Both PhD and EdD degrees are offered through the Interdepartmental Doctoral Program in the College of Education and Human Services. The Doctorate of Education (EdD) degree program is intended for students who wish to be better prepared to (a) understand and deal effectively with curricular and instructional problems as administrators, supervisors, and curriculum specialists in public or private educational institutions and settings; (b) teach in community, four-year colleges, and universities. The PhD degree program is intended for students who wish to be better prepared to (a) fulfill roles as college and university researchers and teachers in education and education-related fields; (b) conduct and direct research and development activities in public or private educational agencies or in the corporate sector.

Specializations in the interdepartmental program vary in their programs of study and minimum credit requirements; however, all require 60 or more semester credits beyond the master's degree. Doctoral programs must be completed within eight years of matriculation.

The PhD requires at least three semesters in full-time residency, two of which must be consecutive. Completion of 33 semester credits in residence on the Logan campus is required. The EdD requires at least three semesters of residency but they need not be consecutive. At least two semesters must be spent on campus prior to registering for dissertation credit. Completion of 39 credits must be completed by residency. A full-time academic load in any doctoral program is a minimum of 6 semester credit hours. To increase the probability of successful completion, we urge students, whenever possible, to spend a minimum of two years on campus.

Guidelines, policies, and forms on this website are designed to help you through the doctoral program. Read it carefully to understand how your specialization fits into the philosophical framework and goals of the program; refer to it as you complete various degree requirements; use it to anticipate various requirements and deadlines. If you have questions, check with your faculty advisor or the person in charge of your specialization.

## ADMINISTRATION AND GOVERNANCE

Doctoral programs in the Interdepartmental Doctoral Program result from an interdepartmental effort of faculty. Departments participating in the program include Agricultural Systems Technology and Education (ASTE); Business Information Systems (BIS); Elementary Education (ELED); Engineering and Technology Education (ETE); Psychology (PSY); and Secondary Education (SCED).

The Interdepartmental Doctoral Program (IDP) is administered by the CEHS Dean under the auspices of the Dean, School of Graduate Studies. The IDP Committee has student representation and meets monthly to deal with program policy. Questions or concerns about governance of the program should be directed to the attention of the CEHS Dean.

Both interdepartmental and departmental specializations are offered. Matters of admission, committee appointment, and annual student evaluation are handled by specialization management committees and/or department heads. Departmental specializations are handled by department heads and faculty. All decisions are subject to approval by the CEHS Dean and the Graduate Dean.

Decisions about individual programs of study and dissertation research are handled by members of the student's doctoral supervisory committee. Committee members work within the framework of policies adopted by the School of Graduate Studies and the CEHS IDP Committee. The review of dissertation proposals, an advisory service for graduate committees, is administered by the CEHS Associate Dean for Research.

## STUDENT RESPONSIBILITIES

The students advisors are responsible for providing advice on procedures and requirements however, **students are responsible for insuring that requirements are met.** Consequently, it is very important to read through all the guidelines and policies on this website and the Graduate Catalog to become familiar with all requirements. CEHS Administration endeavors to keep the IDP Website current, but at times, Graduate School policy changes and the IDP changes may be temporarily out of date. If you have questions about requirements, check with your advisor or the Graduate School.

## UNIFYING PROGRAM OF STUDIES

A Unifying Program of Studies Core—6 semester hours for Ph.D. and 9 semester hours for Ed.D.—and a Research and Statistics Core—12 semester hours—is required of all interdepartmental doctoral students.

Courses in the unifying program core and the research and statistics core cannot

be waived. While substitutions for required courses may be approved in some instances by the CEHS Dean, this approval must occur before a substitute class is taken or accepted by the committee.

A list of core courses for the PhD and EdD, along with a brief description and prerequisites of each course are available on the homepage of the IDP.

## **EXCEPTIONAL LEARNER REQUIREMENTS**

Doctoral students are expected to have the knowledge and skills necessary to meet the educational needs of exceptional learners. If doctoral students do not have this knowledge, they are required to take one or more of the graduate classes listed on the Exceptional Learners Multicultural Education Policy. Students will be individually advised to take those classes that are most appropriate for their particular program. Each department and program determine if additional work is needed and how many courses or credit hours are required.

## **ADMINISTRATIVE/SUPERVISORY CERTIFICATE (ASC)**

Doctoral degrees are separate from the Administrative/Supervisory Certificate (ASC); however, the ASC may be obtained while pursuing the doctorate and need to plan for significantly more coursework. Check the guidelines for the ASC Program available in Room 114 of the Emma Eccles Jones Education Building or at the following website: <http://www.cehs.usu.edu/coe/asc/index.htm>

Doctoral students who have already obtained the ASC should be aware that ASC coursework does not automatically apply toward the doctorate. Each student's doctoral supervisory committee decides whether coursework taken prior to admission will be approved, contingent upon the Graduate School policy that only 12 semester credits of non-matriculated credit can be accepted. It is important to note that the eight-year limit on doctoral coursework applies to ASC credits.

Completion of the ASC program qualifies students for the basic certificate required of administrators and/or supervisors at any level in the public school systems of Utah. Detailed information about the ASC program is available from the Associate Dean for Outreach Education, College of Education and Human Services, USU, Logan, 84322-2800; (435) 797-1473.